

Washington Water Authority Position Description

Functional Title: Plumbing Inspector/Line Locator

Exempt (Y/N): No

Department: Technical Services

Date: January 2024

Reports To: Technical Services Manager

Pay Range: \$16.00-\$23.00

SUMMARY

The incumbent is responsible for participating in the maintenance of the water systems of Washington Water Authority including plumbing inspections and line locates and to meet all applicable state and federal regulations.

ESSENTIAL DUTIES and RESPONSIBILITIES

1. Perform plumbing inspections and line locates in an efficient manner.
2. Install and troubleshoot water meters in distribution system.
3. Perform site/yard maintenance as required.
4. Assist and provide support to other departments as needed.
5. Other duties as assigned.
6. Participate in an on-call rotation and respond to emergencies in system.

FISCAL RESPONSIBILITIES

Annual budget	\$ N/A
Facilities/Equipment	\$ 5MM

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); 2 years related experience and/or training; or equivalent combination of education and experience.

MINIMUM KNOWLEDGE and ABILITIES

Ability to make decisions in a timely and professional manner, plus have analytical ability, initiative and problems solving ability. Knowledge of construction practices and all associated equipment is required.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS

Required: Ability to obtain the Plumbing Inspector License

Preferred: Grade 3 Water Distribution License

INTERNAL COMMUNICATION

Maintenance Technicians, Plumbing Inspectors, Managers, and other departments as needed.

EXTERNAL COMMUNICATION

Vendors, Suppliers, Utilities and Outside Representatives.

USE OF COMPUTERS, SOFTWARE and EQUIPMENT

Must have the ability to operate general office equipment and computers. Must be proficient in the use of various software programs.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit and taste or smell. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this position include close, distance and color vision, depth perception, peripheral vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to wet/and or humid conditions, moving mechanical parts; outside weather conditions; risk of electrical shock; and risk of vibration.

The noise level in the work environment is usually loud.