

WWA REQUEST FOR NEW CONNECTION OF WATER SERVICE
Updated October 2, 2023

Washington Water Authority
A Project of the Rural Development Authority

12567 US Highway 62 West
Farmington, AR 72730
Phone (479) 267-2111

Applications are only accepted via email and must contain all pages of application plus required attachments, send to seiland@washingtonwater.org .

**Only one meter for a single parcel will be accepted on this form.
APPLICATION FOR SUBDIVISIONS SHALL ONLY BE ACCEPTED THRU
FORMAL PLAT REVIEW.**

**ALL THE INFORMATION MUST BE COMPLETED BY THE PROPERTY OWNER, NOT A
PROSPECTIVE PURCHASER OR REALTOR. THE PROPERTY OWNER OF RECORD AT THE
WASHINGTON COUNTY COURTHOUSE MUST SIGN THIS APPLICATION.**

Washington Water Authority's existence is to provide water service to residents within our designated service area. Washington Water Authority is committed to providing the best water service possible to each of our customers. We look forward to working with you and having you as a customer.

We regret that in some areas, the capacity of the water mains has reached their maximum capacity and we are unable to provide additional water services in the area until water system upgrades are completed. Washington Water Authority is currently working on several areas of upgrades; however, the growth of Northwest Arkansas has outpaced the physical and financial ability of the Washington Water Authority to upgrade all areas immediately.

WWA will review all applications to determine if adding requested meter service can be added without adversely affecting any of the existing customers' current level of water service. Each request will be looked at and a determination will be made on a case-by-case basis.

In some circumstances, the property owner may be required to run a new water mainline to a property to properly service it or to increase the capacity in the request to meet the water demand of the request.

Applicant may determine where WWA waterlines exist in relation to the property they are requesting water service at. You can easily find this information by viewing online the WWA GIS site @ link below:

<https://nwawwa.maps.arcgis.com/apps/webappviewer/index.html?id=0f10706927514d54bf49c6f0e9cfbc3a> , just enter the property address and you will be taken to that property in the GIS.

**APPROVED APPLICATIONS WILL BECOME VOID, IF NOT PAID WITHIN 90 DAYS OF
APPROVAL**

If you have any questions, please feel free to email manager@washingtonwater.org

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STEPS TO OCCUR IN MAKING APPLICATION

1. **APPLICANT MUST MAKE APPLICATION VIA EMAIL TO SEILAND@WASHINGTONWATER.ORG.**
2. **IF CUSTOMER DOES NOT HAVE EMAIL, ALL ITEMS MENTIONED BELOW MUST BE BROUGHT TO WWA OFFICE, INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**
3. **ONLY ONE CONNECTION/METER IS ALLOWED FOR A SINGLE PARCEL. Separate applications are required for each parcel.**
4. **Application must contain documentation from the county assessor's office showing proof the applicant owns the parcel that water is requested for.**
5. **Application must contain aerial screenshot from WWA GIS showing parcel location.**
6. **If aerial shows that the parcel does not abutt a roadway or WWA mainline, applicant must also provide, a recorded easement(s) showing applicant has access to the mainline.**
7. **IF MAINLINE LIES ON OPPOSITE SIDE OF ROAD FROM PARCEL, WWA WILL OBTAIN THE PROPERT PERMITS FOR THE ROAD CROSSING.**
IF MAINLINE LIES ALONG STATE HIGHWAY, WWA MUST FILE A PERMIT WITH ARDOT AND POST BOND. THIS REQUIRES APPLICANT TO PAY WWA A \$100 PROCESSING FEE.
8. **APPLICATION IS REVIEWED BY WWA MANAGEMENT AND APPLICANT IS PROVIDED APPROVAL OR DENIAL BY EMAIL.**
9. **WWA WILL COLLECT TAP FEES AND METER DEPOSIT AS FOUND ON WWA WEBSITE AT: https://washingtonwater.org/documents/883/Water_Rate_Brochure.pdf**
10. **AFTER PAYMENT IS RECEIVED, WWA WILL FLAG LOCATION FOR THE CROSSING.**
11. **APPLICANT IS RESPONSIBLE FOR ALL CROSSING EXPENSE. AND FOR OBTAINING A BONDED CONTRACTOR TO PREFORM WORK. CONTRACTORS SHALL REFER TO WWA SPECS AT: https://washingtonwater.org/documents/883/2023-06-20_WWA_Standard_Details.pdf**
12. **ONCE ROAD CROSSING HAS BEEN MADE, THE APPLICANT SHALL CONTACT WWA FOR INSPECTION; AFTER INSPECTION IS COMPLETED AND APPROVED, WWA WILL SCHEDULE INSTALLATION OF WATER TAP.**
13. **APPROVED APPLICATIONS NOT PAID FOR WITHIN 90 DAYS OF APPLICATION DATE WILL BECOME VOID**

(1) <u>Date</u>	(2) <u>911 address of where service will be located-REQUIRED</u>	(3) <u>Parcel/Lot Number-REQUIRED</u>	
(4) <u>Mailing Address</u>		(5) <u>City/State</u>	(6) <u>Zip Code</u>
(7) <u>Applicant Name</u>		(8) <u>Best Contact Telephone Number</u>	
(9) <u>Describe Type of Water Use Check One:</u> Residential: ____		Business: ____	Agriculture: ____
12) <u>E-Mail Address</u>			

Signature

Print Name

I hereby Certify that I am the true and correct property owner of record.

Date