

WWA REQUEST FOR NEW CONNECTION OF WATER SERVICE  
Updated December 1, 2023

**Washington Water Authority**  
**A Project of the Rural Development Authority**

12567 US Highway 62 West  
Farmington, AR 72730  
Phone (479) 267-2111

**Applications are only accepted via email and must contain all pages of application plus required attachments, send to [seiland@washingtonwater.org](mailto:seiland@washingtonwater.org) .**

**Only one meter for a single parcel will be accepted on this form  
APPLICATION FOR SUBDIVISIONS SHALL ONLY BE ACCEPTED THRU  
FORMAL PLAT REVIEW.**

**ALL THE INFORMATION MUST BE COMPLETED BY THE PROPERTY OWNER, NOT A PROSPECTIVE PURCHASER OR REALTOR. THE PROPERTY OWNER OF RECORD AT THE WASHINGTON COUNTY COURTHOUSE MUST SIGN THIS APPLICATION.**

Washington Water Authority's existence is to provide water service to residents within our designated service area. Washington Water Authority is committed to providing the best water service possible to each of our customers. We look forward to working with you and having you as a customer.

We regret that in some areas, the capacity of the water mains has reached their maximum capacity, and we are unable to provide additional water services in the area until water system upgrades are completed. Washington Water Authority is currently working on several areas of upgrades; however, the growth of Northwest Arkansas has outpaced the physical and financial ability of the Washington Water Authority to upgrade all areas immediately.

WWA will review all applications to determine if adding requested meter service can be added without adversely affecting any of the existing customers' current level of water service. Each request will be looked at and a determination will be made on a case-by-case basis.

In some circumstances, the property owner may be required to run a new water mainline to a property to properly service it or to increase the capacity in the request to meet the water demand of the request.

**Applicant may determine where WWA waterlines exist in relation to the property they are requesting water service at. You can easily find this information by viewing online the WWA GIS site @ link below:**

**<https://nwawwa.maps.arcgis.com/apps/webappviewer/index.html?id=0f10706927514d54bf49c6f0e9cfbc3a> , just enter the property address and you will be taken to that property in the GIS.**

**APPROVED APPLICATIONS WILL BECOME VOID, IF NOT PAID WITHIN 180 DAYS OF APPROVAL**

If you have any questions, please feel free to email [manager@washingtonwater.org](mailto:manager@washingtonwater.org)

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**INSTRUCTIONS FOR COMPLETING REQUEST FORM**

1. APPLICANT MUST MAKE APPLICATION VIA EMAIL TO: [SEILAND@WASHINGTONWATER.ORG](mailto:SEILAND@WASHINGTONWATER.ORG).
2. IF CUSTOMER DOES NOT HAVE EMAIL, ALL ITEMS MENTIONED BELOW MUST BE BROUGHT TO WWA OFFICE, INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
3. If you already have one meter on your parcel, board approval may be required. Each application is reviewed on a case by case basis.
4. Application must contain documentation from the county assessor's office showing proof the applicant owns the parcel that water is requested for.
5. Application must contain aerial screenshot from WWA GIS showing parcel location.
6. If aerial shows that the parcel does not abut a roadway or WWA mainline, applicant must also provide a recorded easement(s) showing applicant has access to the mainline.

**APPROVED APPLICATIONS NOT PAID FOR WITHIN 180 DAY WILL BECOME VOID**

(1) <u>Date</u>	(2) <u>911 address of where service will be located-REQUIRED</u>	(3) <u>Parcel/Lot Number-REQUIRED</u>	
(4) <u>Mailing Address</u>		(5) <u>City/State</u>	(6) <u>Zip Code</u>
(7) <u>Applicant Name</u>		(8) <u>Best Contact Telephone Number</u>	
(9) <u>Describe Type of Water Use Check One:</u>			
Residential: _____		Business: _____	Agriculture: _____
12) <u>E-Mail Address</u>			

**Signature**

**Print Name**

**I hereby Certify that I am the true and correct property owner of record.**

**Date**

This application will be reviewed by WWA management and applicant will be provided an answer via email. If a customer does not have email, an approval or denial will be mailed.